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SUMMARY

Strategic and results-driven professional with 8 years of expertise in project management, digital marketing, business development, operations, and hospitality management across B2B and B2C sectors. Delivered 12.5% YoY revenue growth, generating \$700K in additional sales while cutting supply chain costs by 10% and achieving 98% order accuracy. Led digital campaigns that boosted social media engagement by 33%, managed cross-functional teams of up to 10 employees, optimized workflows, and enhanced customer experiences. Skilled in paid media, SEO, CRM systems, and data-driven decision-making, adept at client acquisition and integrating digital strategy with operational excellence to drive sustainable business growth.

SKILLS

- Digital Marketing & Al Tools: SEO/SEM, PPC (Google Ads, Meta Ads, LinkedIn Ads), Paid Media Strategy, Marketing Automation, E-commerce Campaigns, ChatGPT, Jasper Al, MidJourney (visual content)
- **SEO & Content Marketing:** SEO strategy (on-page/off-page), Al-powered keyword research, content marketing, inbound marketing, content calendars, CMS management
- Analytics & CRM: Google Analytics (GA4, Certified), Google Search Console, KPI tracking, HubSpot CRM, Sales Pipeline Optimization, Al-based A/B testing
- Sales & Business Development: B2B/B2C Growth Strategy, Lead Generation, Client Acquisition, Revenue Expansion, Supplier Negotiation, Partnership Building
- Project & Operations Management: Agile/Scrum, Jira, Lean/Six Sigma, risk & contingency planning, workflow automation, inventory & supply chain management, procurement strategy, cost optimization, Restaurant Operations, Staff Scheduling & Payroll, Supplier Coordination
- Leadership & HR: Team Leadership (10+ members), Mentorship & coaching, change management, payroll & HR oversight, training & onboarding, performance management, Service Recovery & Customer Experience Optimization, Hospitality Team Supervision
- Financial & Strategic Planning: Budgeting, Forecasting, Data-Driven Decision Making, ROI Optimization, Compliance & Reporting
- Soft Skills: Communication, problem-solving, adaptability, negotiation
- Learning & Adaptability: Demonstrated ability and willingness to quickly learn new industry-specific tools and processes to support the company
- Communication & Collaboration Tools: Microsoft Teams, Zoom, Slack, Google Meet, Trello, Asana, email communication, in-person presentations, stakeholder engagement

WORK EXPERIENCE

ERA Restaurant Aug 2024 – Jul 2025

Marketing & Operations Manager | Restaurant Manager

- Managed on-site restaurant operations while executing digital marketing campaigns remotely, including paid ads, SEO, and brand growth initiatives.
- Executed social media tactics driven by audience insights, achieving a 33% increase in Instagram engagement within 6 months.
- Launched and optimized paid campaigns via Meta Ads Manager, generating 14.5K+ ad views and 11.5K+ quality interactions that boosted acquisition and brand awareness.
- Produced and repurposed multimedia content (Canva, CapCut) across platforms, reaching 43.9K+ cross-platform views and strengthening brand consistency.
- Analyzed campaign KPIs with Meta Insights & Google Analytics to refine strategies, leveraging SEO and data-driven insights to maximize ROI.
- Coordinated daily operations for 12+ staff, including scheduling, payroll, supplier coordination, and inventory management.
- Handled direct customer interactions and complaints, gathering feedback to improve dining experiences and increase repeat visits.
- · Supported recruitment, onboarding, and training of new staff, acting as a link between employees and management.

AL-Ostoura Company Business Development & Operations Manager | Project Manager Remote & On-site

- Directed strategic planning and operational improvements for a leading **B2B and B2C distributor**, aligning initiatives with key business and marketing goals to achieve **12.5% YoY growth**.
- Managed annual revenues by optimizing client relationships and upselling techniques, generating an additional \$700K
 in sales while tracking KPIs to ensure performance alignment using Google Sheets, CRM systems, and WhatsApp
 Business
- Identified and captured **new business opportunities** through **revenue growth strategies** and **client acquisition initiatives**, driving consistent market expansion and enhanced stakeholder collaboration.
- Negotiated **international supplier contracts remotely**, reducing **supply chain costs by 10%** and ensuring seamless product availability to support sustained business performance.
- Built and nurtured **strategic partnerships**, securing **high-value collaborations** that expanded market share and delivered additional **revenue streams through effective stakeholder management**.
- Led cross-functional teams of 10 members, enhancing employee performance, team development, and retention rates through structured mentorship programs and performance management systems.
- Improved operational efficiency by streamlining inventory management systems with Excel dashboards, achieving 98% on-time order completion and reducing delivery lead times.
- Partnered directly with the company owner on strategic decisions around growth, supply chain, and operations.
- Supervised staff and managed payroll, HR, ensuring accurate salary distribution, retention, and workforce motivation.
- Conducted in-depth financial audits and data analysis, maintaining 99% accuracy in sales transactions, budget forecasting, and profitability analysis, leveraging data-driven insights for decision making.

AL-Ostoura Company Sales Operations & CRM Specialist | Project Coordinator

Feb 2019 – Jan 2021 Remote & On-site

- Managed **40-50 daily** client interactions with a focus on consultative **sales techniques** and digital communication tools to boost lead **conversion rates** and customer satisfaction.
- Enhanced sales pipelines with CRM systems, generating **new business leads** and **driving customer acquisition** to expand market reach.
- Negotiated with suppliers via Digital channels and maintained procurement records using Google Sheets, achieving 6% cost savings while ensuring 100% stock availability.
- Improved order accuracy to 98% and reduced audit time by 14% through meticulous inventory audits and demand forecasting, ensuring operational efficiency.
- Streamlined sales reporting processes with Excel and Google Sheets, accelerating report generation and providing actionable business insights for performance tracking.
- Led training & onboarding for new hires 15+ new hires, designing training materials and coaching programs to boost team performance, operational efficiency, and employee retention.

AL-Ostoura Company Operations & Sales Associate | Client Relations Executive

Feb 2017 – Jan 2019 On-site

- Managed a portfolio of 500+ clients with personalized service and consultative sales strategies, contributing to high customer retention and satisfaction.
- Consistently surpassed monthly sales targets, supporting the company's market leadership through effective sales strategies and digital marketing collaboration.
- · Processed high-volume, compliant financial transactions, ensuring accuracy and fostering strong customer trust.
- Collaborated with inventory teams to optimize stock levels, reducing operational inefficiencies and improving product availability to meet customer needs.
- Trained and mentored over 10 new hires, using hands-on coaching and targeted product knowledge sessions to enhance overall team performance and customer service.

Portfolio Highlights

- Optimized digital presence to secure first-page Google rankings for competitive and semi-branded keywords, including featured snippets and image placements. <u>Image</u>
- Achieved visibility in highly competitive searches, ranking among the top results out of millions (e.g., "Yassin Marketing" #31/3.2M, "Yassin Digital Marketing" #12/1.12M, "Yassin Sales" #23/3.5M).
- Demonstrated ability to apply SEO strategies to boost online visibility, strengthen brand authority, and drive lead generation in competitive markets.

Jul 2014 - Sep 2019

University of Medical Sciences and Technology

Bachelor Degree

LANGUAGES

English – C2 Arabic – Native

CERTIFICATES

- Google Project Management Google (Coursera)
- Level 3 Project Management Open University (United Kingdom, OpenLearn)
- Google IT Automation with Python Google (Coursera)
- SEO Specialization University of California, Davis (Coursera)
- Digital Marketing Strategy University of Illinois (Coursera)
- Google Digital Marketing & E-Commerce Coursera
- Social Media Strategy; YouTube Marketing HubSpot Academy
- · Google Analytics Google
- · Google Ads Search & Display Google
- Digital Advertising HubSpot Academy
- · Content Strategy for Professionals Northwestern University (Coursera)
- · Content Marketing, Inbound Marketing and Email Marketing HubSpot Academy
- Business Writing HubSpot Academy (Instructor: Daniel Pink)
- WordPress Development HubSpot Academy & GoSkills
- Business Communication Writing Swot Analysis Open University (United Kingdom, OpenLearn)